

**FLORENCE CITY SCHOOLS  
PAY PERIOD CALENDAR  
PAYROLL 2017**

**Leave Forms/Time Sheets  
Date Due in Payroll Office**

<b>Month</b>	<b>Leave/Time Sheet Period</b>	<b>no later than:</b>	<b>Pay Date</b>
January	12/11/16 -1/15/17	1/19/2017	1/31/2017
February	1/16/17 - 2/15/17	2/21/2017	2/28/2017
March	2/16/17 - 3/15/17	3/20/2017	3/31/2017
April	3/16/17 - 4/15/17	4/19/2017	4/28/2017
May	4/16/17 - 5/15/17	5/18/2017	5/31/2017
June	5/16/17 - 6/30/17	6/20/2017	6/30/2017
July	7/1/17 - 7/15/17	7/19/2017	7/31/2017
August	7/16/17 - 8/15/17	8/18/2017	8/31/2017
September	8/16/17 - 9/15/17	9/20/2017	9/29/2017
October	9/16/17 - 10/15/17	10/18/2017	10/31/2017
November	10/16/17 - 11/15/17	11/17/2017	11/30/2017
December	11/16/17 - 12/10/17	12/12/2017	12/15/2017