

**APPROVED ACTION OF
BOARD OF EDUCATION
CALLED MEETING
APRIL 26, 2013 (NOON)**

**NEW BUSINESS
ENCLOSURE A – Personnel**

Termination of Probationary, Classified Employment

1. Tammy Kirk - CNP Worker, Florence High School, effective 5-22-13
2. Serita Dortch – CNP Worker Florence Freshman Center/Florence Middle School, effective 5-22-13
3. Lisa Hovater – Bookkeeper, Harlan Elementary School, effective 6-3-13
4. Laura Beasley –Secretary, Florence Middle School, effective 6-3-13
5. Trancine Madden – Special Education Assistant, Florence Middle School, effective 5-24-13

Retirement

6. Theresa Lee – Secretary to Assistant Superintendent/CSFO, effective 4-30-13 (employee corrected date of retirement that was previously approved at the 4-18-13 Board meeting)

Resignation of Position

7. Heather Alexander – After-school Kindergarten Teacher, Harlan, effective 5-24-13

Voluntary Transfer

8. Benita Williams – from Media Center Assistant, Florence Freshman Center/ Florence Middle School, to Assistant, Florence Middle School, effective 8-13-13
9. Georgia Webster – from Computer Lab Assistant, Florence Freshman Center/ Florence Middle School, to Attendance Clerk/Guidance Clerk, Florence Freshman Center, effective 8-13-13. There is no change in contract or salary.
10. Jimmy Shaw – from Director of Federal Programs/Transportation, systemwide, to Director of Instruction and Assessment, systemwide, effective 7-1-13. *There is no change in salary.*

Change in Job Title

11. May Bolden – from Attendance Officer/Burrell-Slater Supervisor, to Director of Student Services, systemwide, effective 7-1-13. *There is no change in salary nor contract length.*

Extended Leave of Absence

12. Tracie Richter – 4th Grade Teacher, Weeden, effective fall 2013 semester

ENCLOSURE B – Supplements

The Board approved adding six Special Education Academic Leader supplements (\$1,500 each) to the 2013-2014 supplement salary schedule. Each school will have one supplement, with the exception of Florence High School and Florence Freshman Center. One academic leader will serve grades 9-12.

ENCLOSURE C – Monthly Expenditures

Expenditures – Florence City Schools

1. Expenditures for school system – February, 2013, \$3,650,695
2. Financial statements and bank reconciliations as presented

ENCLOSURE D – Revised FCS Organizational Chart

The Board approved the revised Florence City Schools organizational chart as presented (attached).

ENCLOSURE E – Job Descriptions – Revisions/Deletions

In an effort to update our job description manual, the descriptions below are being deleted or revised. Many of these positions have not existed for many years or duties have been incorporated as other recent job descriptions have been redefined.

Deletion

13. Administrator of Data Management
14. System Accountability Coordinator
15. Attendance K-12 and Administrative Auxiliary Service
16. Arts in Education Liaison
17. Assistant Superintendent for Business
18. Assistant Superintendent for Pupil and Personnel Services
19. Attendance Supervisor
20. Career Incentive Program (CIP) Coordinator
21. Child Nutrition Programs Secretary/Bookkeeper
22. Clerical Typing Assistant for Guidance and Counseling
23. Community Education Coordinator
24. Coordinator of Career Incentive Program
25. Coordinator of Career/Technical Student Services
26. Coordinator of Information Technologies
27. Coordinator of Library Services
28. Coordinator, Federal Programs
29. Curriculum Specialist, Grades K-6
30. Custodian of Funds
31. Data Management Specialist
32. Deputy Superintendent
33. Director, Elementary Curriculum (Grades K-6)
34. Director of Summer School
35. Director of Vocational Education
36. Director, Secondary Curriculum (Grades 7-12)
37. Driver Education Teacher/Supervisor
38. Drug/Violence Prevention Educator

39. Even Start Assistant
40. Even Start Liaison
41. Even Start Nursery Assistant
42. Even Start Nursery Associate
43. JROTC Senior Army Instructor
44. JROTC Army Instructor
45. Kinderlink Parent/Agency Service Facilitator
46. LEA Instructional Administrator
47. Central Resource Center Librarian
48. Clerical-Typing Assistant for Central Resource Center
49. Public Relations Specialist
50. Resource Center Clerk/Secretary
51. Secretary to the Deputy Superintendent
52. Secretary/Bookkeeper, Career Technical Education Department
53. Secretary/Bookkeeper, Curriculum Department
54. Special Education Secretary/Bookkeeper
55. Summer School Director
56. Supervisor of Child Nutrition Program
57. Supervisor of Transportation
58. Technology Mentor
59. Accounts Payable Clerk/Secretary
60. Child Nutrition Programs Assistant Manager
61. Receptionist-Clerk

Revised

62. Secretary/Bookkeeper, Central Office*
63. Director of Instruction and Assessment*
64. 12 for Life Facilitator*
65. Director of Instruction and Federal Programs*
66. Secretary to Superintendent*
67. Curriculum Director*
68. Accountant*
69. Secretary/Bookkeeper, Business Office*
70. Payroll Officer*

**The revised job descriptions and/or job title do not reflect a change in salary. The salary will remain the same.*

New

71. Director of Career-Technical Education
72. Director of Student Services

ENCLOSURE F – iPad Lease/Purchase Agreement

The Board approved the request of the FCS Technology Department for the Board to enter a three-year Lease/Purchase Agreement from Apple Inc. to expand the iPad Initiative to FCS students as follows:

- 1:1 iPad2 Initiative – All students in Grades 5-12

- 6 per classroom – 6 iPad2 tablets in every 3rd and 4th Grade classroom
- 6 per classroom – 6 iPad Mini tablets in every K-2 classroom
- 15 Macbooks – Used for the creation of iBooks (Curriculum)

The total estimated Lease/Purchase payment per year is \$310,000. The iPads will be owned by FCS at the end of the three-year lease. Should the Lease/Purchase Agreement exceed the estimated expense, it will be resubmitted for further Board approval.